

**TERMS OF REFERENCE
LOCAL COMMISSIONING OF YOUTH ACTIVITIES
TASK AND FINISH GROUP
23 NOVEMBER 2016**

1. What is the broad Topic area?	
	Local Commissioning of Youth Activities
2. What is the specific Topic area?	
	<p>Opportunities to sustain or grow commissioned support for youth activities by working with partner and partner organisations.</p> <p>Note: This review is not intended to cover the following areas, except in so far as they may be directly relevant to the topic areas:</p> <ul style="list-style-type: none"> • Infrastructure support provided by SYA & Energize • Support for Special Needs Groups • Different mechanisms for the delivery of youth activities
3. What are the ambitions for the review?	
	To develop a broad “consortium” based approach that supports the provision of youth activities within areas and communities of greatest need, now and in the future.
4. How well do we perform at the moment?	
<ul style="list-style-type: none"> • What do we know already? 	<ul style="list-style-type: none"> • The Council’s Medium Term Financial Strategy confirms the requirement to make 50% savings to the locally commissioned youth activities budget from 2017/18, leaving an available budget of £117,475 per annum. However, pending the outcomes of the Task and Finish Group it is intended to maintain funding at its current level, i.e. £234,950, in the short term, until 31st December 2017. • Local Joint Committees (LJCs) supported by Community Enablement Team officers make recommendations for the commissioning of activities for young people within their communities. Since the new model was introduced in 2015 over 70 separate awards have been made to over 50 different providers. Awards range from small grants of less than £200, for example, for the purchase of equipment by community groups, to large contracts to established youth activity providers. • The Shropshire Youth Association (SYA) in partnership with Energize, the County Sports Partnership, provides infrastructure support to the voluntary community youth sector. The partnership brings together the skill, experience and resource of embedding and sustaining both youth and sports delivery at a local level. The current contract with SYA and Energize runs to 31 March 2017 with an option to extend it for up to a further 2 years. <p>Confirm the key potential partners and stakeholders</p>
<ul style="list-style-type: none"> • What will we look at? 	<p>Develop shared outcomes and understandings that underpin the council’s approach to the local commissioning of youth activities</p>

<ul style="list-style-type: none"> • What evidence do we need? 	<p>Revisit and confirm our approach to maximising the impact on local needs from limited resources. Where should resources be targeted? What are the opportunities for sustaining local provision independent of the council? Where do we want to be in five years?</p> <p>List of all existing grants and contracts The impact of existing grants and contracts Detailed evidence of local need List of voluntary youth providers broken down into areas Partners insights</p>
5. Who will we consult with?	
<ul style="list-style-type: none"> • Co-optees • Expert/specialists? (Internal or External) • Member(s) of the public • Service user(s) • Other 	<p>Grant and contract recipients Members Shropshire Youth Association & Energize Shropshire Council members Town & Parish Councils (SALC) Shropshire 0-25s Summit (children and young people)</p> <p>Potential “joint-commissioning” partner organisations: Shropshire Council Education & Learning team Shropshire Council “Early Help” team Shropshire Council Strengthening Families team Child and Adolescent Mental Health Service Town & Parish Councils (SALC) Local Policing Teams Police & Crime Commissioner Probation Service</p> <p>And young people</p>
<ul style="list-style-type: none"> • Site visits or visits • Visits to other organisations • Survey • Focus Groups/Workshops • Mystery shopper • Witness evidence • Desktop research • Exhibitions • Other 	<p>Visits to commissioned youth activity sessions Survey of young people and providers Partner evidence Desk top research</p>
7. What other help do we need? e.g. training / development / resources	
	<p>N/A or otherwise to be confirmed</p>
8. How long should the review take?	

	A suggested timetable is provided below:		
	14 December 16	Confirm scope and terms of reference for Task & Finish Group	Young People's Scrutiny Committee
	January / February 2017	Develop recommendations for the future commissioning of youth activities and for wider partner engagement	Task & Finish Group x 3 + meetings
	March/April 2017	Confirm recommendations of Task & Finish Group	Young People's Scrutiny Committee
	June 2017	Confirm recommendations	Cabinet
	January 2018 / Spring term	Implement recommendations	Local Joint Committees Young people Community Enablement Team officers Providers
9. What will the key outcomes be?			
	<ul style="list-style-type: none"> • Confirmation of shared outcomes that respond to young people needs • Confirmation of our understanding of local need and how this should be best met including funding proposals • Confirmation of the Council's role, now and future, in providing support to young people • Confirmation of potential partner support for on-going youth provision • Cost effective provision that meets the council's Medium Term Financial Plan 		